



# THE ROYAL WESTMINSTER REGIMENT ASSOCIATION BURSARY

## 1. Introduction

One of the purposes of The Royal Westminster Regiment Association is to promote the welfare of the Battalion. Therefore, the Association has created bursaries for serving members of the Battalion in order to support those pursuing a post-secondary education.

## 2. Scope

Three individual educational bursaries of \$1,000 will be awarded annually, for the year of study starting in September, to applicants meeting the criteria shown below. The Bursary is for a first degree or diploma/certificate and not for a second degree or post graduate degree. Applicants may receive bursaries in more than one year of study; however, an annual application must be submitted.

## 3. Eligibility

Applicants for the bursary must meet the following criteria:

- a. Be a serving member of the Battalion in good standing,
- b. Be trade qualified,
- c. Have served for a minimum of 2 years continuous service in The Royal Westminster Regiment,
- d. Have a minimum 70% attendance for the two previous years, ending 31 December,
- e. Have participated in a minimum of three community relation events in the preceding two calendar years. Such events could include;
  - i. Civic Parades,
  - ii. Recruiting events,
  - iii. Being a wine steward at the Annual Regimental Dinner,
  - iv. Member of a Quarter Guard, and
  - v. Member of a Guard of Honour,
- f. Have a positive attitude,
- g. Passed the unit fitness test,
- h. Be enrolled or eligible to be enrolled, in an accredited post-secondary institution, and
- i. Be recommended by CO/Coy Command and RSM.

## 4. Application Procedure

Application forms are available from the Association website.

**5. Post-Secondary Institutions**

An eligible educational institution is defined as any accredited degree or diploma granting post-secondary institution (i.e. university, community college, or technical school), located anywhere in Canada.

**6. Selection Board**

Applications will be reviewed by the Association Selection Board. The Board will normally comprise the President, Vice President and Secretary. However, to avoid any perceived conflict of interest, a member of the Selection Board who is also a serving member of the Battalion, will be replaced with a non serving member.

**7. Initial Selection of Applicants**

Bursary recipients will be chosen on the basis of scholastic and all-round achievement, and consideration for individual's financial need. Bursaries will not be awarded if, in the opinion of the Association Selection Board, if applicants do not meet a sufficient standard of achievement. Selection criteria are as follows:

- a. financial need
- b. academic achievement, and
- c. military achievement, and

**8. Review and Recommendation by the Battalion of Selected Applicants**

The Selection Board will submit the list of applicants who met the selection criteria for review and recommendation by the Battalion. The review process will include ranking of candidates based on the most recent merit board and verification of attendance and military achievement as identified in the application.

**9. Final Selection and Presentation**

On receipt of the recommendation of the CO and RSM, the Selection Board will determine the final selection of applicants with the awards being made at the Annual Melfa Dinner.

**10. Obligation**

The bursary recipient must enter the post-secondary institution of his/her choice in the year of application (or be already enrolled) and maintain a course of study leading to a diploma or degree.

**11. Submission Date**

Applications must be fully completed and forwarded by no later than 31 March annually, to the Secretary at:

The Royal Westminster Regiment Association  
The Armoury  
530 Queens Avenue  
New Westminster, BC., V3L 1K3